

Office of the Principal

North Bengal Dental College & Hospital Sushrutanagar, Dist- Darjeeling, Pin- 734012

Email: principalnbdch2012@gmail.com



Memo No. 710/NBDC&H

Date. 26/05/2023

NOTICE INVITING e-TENDER FOR THE "SUPPLY OF DENTAL / MEDICAL & ALLIED SCIENCE FOR CENTRAL LIBRARY NORTH BENGAL DENTAL COLLEGE & HOSPITAL, SUSHRUTA NAGAR, DARJEELING, WEST BENGAL.

The total tender value Rs. Below 11,50,000/- (Rupees Eleven lakhs fifty thousand Only)

Principal, North Bengal Dental College, Sushrutanagar, Darjeeling invites bids through e-Tender in two bid system (Technical & Financial) on behalf of the Department of Health & F.W, Govt. of West Bengal for obtaining the rate as per annexed list of Books from bonafide publishers / authorized venders / authorized distributors. Necessary earnest money is to submitted for participation in the tender through the process as may be followed as per memorandum of the finance department audit branch bearing memo no – 3975-FY, dated 28-07-2016 (GRIPS):-

SI no.	Name of Product	Quantity	EMD	
01.	Dental / Medical & Allied Science	To be declared latter	Rs. 23,000/- (Twenty three thousand only)	

Sl no.	Name of the work	Target date of completion of supply
01.	Supply of Dental Books for Central Library North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling, West Bengal.	60 days from the of final work order

Principal
North Bengal Dehtar College & Hospital
North Bengal Dehtar College & Hospital
North Bongal Dehtar College & Hospital
North Bongal Dehtar College
Sushrutanagar-734012
Date. 26/05/2023

Memo No. 710/1(24)/NBDC&H

Copy forwarded for information to:-

- 1) The DME, West Bengal, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kolkata-700091.
- 2) The DHS, West Bengal, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kolkata-700091.
- 3) The Joint DHS, SPRC (PP Cell), West Bengal, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kolkata-700091.
- 4) The District Magistrate, Darjeeling (with the request to display on notice board for wide circulation).
- 5) The S.D.O., Siliguri, (with the request to display on notice board for wide circulation).
- 6) The A.E.O., SMP, Siliguri (with the request to display on notice board for wide circulation).
- 7) The C.M.O.H., Darjeeling.
- 8) The In-charge, I.T Cell, Swathya Bhawan, Kolkata with a request to publish on the departmental website of www.wbhealth.gov.in
- 9) The BDO, Matigara, Siliguri for display in Notice Board.
- 10) The Post Master, Sushrutanagar for display in Notice Board.
- 11) The Superintendent, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling
- 12) The Accounts Officer, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling.
- 13) The BDO, Matigara, Siliguri for display in Notice Board.
- 14) The Post Master, Sushrutanagar for display in Notice Board.
- 15) The Treasury Officer, Siliguri, Siliguri-I Treasury.
- 16) The Head Clerk, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling.
- 17) Librarian, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling.
- 18) The Technical Officer, SPR (PP Cell), West Bengal, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kolkata-91.
- 19) Store, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling.
- 20) Notice Board, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling.
- 21) All India Publishers & Book sellers association.
- 22) The Publishers & association of Bengal, 93 M.G Road, with request to supply the enclosed booklist to the agent
- 23) The Publishers & Book sellers guild, to be Jhamapukur lane, Kolkata-9, with request to supply the enclosed book ist with agents
- 24) Guard File, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling.

North Bengal Dental College & Hospita North Bengal Dental College & Hospital North British Dental College & Hospital Sushnitananar-734012

1|Page

LIST OF IMPORTANT DATES OF BIDS

1. Name of work

: Supply of Books of Dental / Medical & Allied Science for North Bengal Dental College Central Library.

2. Time of Completion

: 60 days from the date of issue of work order.

3. Date of issue of Notice Inviting Bid

: 26/05/2023

4. The total Bid Document can be downloaded from the e-procurement portal <u>www.wbtenders.gov.in</u> from 26/05/2023, after publication.

5. Time and Date of Pre-Bid Meeting/Enquiry

29/05/2023 at the Office of the Principal, at 02-00 pm.

6. Bid uploading start Date

: 29/05/2023 at 05-00 pm onwards.

. Last Date for Submission of Bid (s)

: 13/06/2023 at 12-00 hours. (As per server clock).

8. Time and Date for opening Technical Bid / Bids

15/06/2023 (12.30 hours onwards).

9. Time, Date and Place of opening Financial Bids

To be declared later.

10. Validity of the Bid

: 120 (one twenty) Days from the last date of bid

Submission.

11. Contact Details

: 0353-2585300, 9434462195

E-mail: principalnbdch2012@gmail.com

NOTICE INVITING e-TENDER

Sealed e-Tenders are invited on behalf of department of Health & Family welfare, Govt. of West Bengal. For the following work:-

		0.00
1)	Name of work	SUPPLY OF BOOKS OF DENTAL / MEDICAL & ALLIED SCIENCE FOR NORTH BENGAL DENTAL COLLEGE CENTRAL LIBRARY
2)	Location to supply	North Bengal Dental College central library Sushrutanagar, Dist- Darjeeling, Pin- 734012
3)	Time of Completion of work order	60 (Sixty) days from the date of issue of work order.
4)	Contract Validity	Normally be I(One) Year for the date of acceptance of tender.
5)	Approx. Tender/Tender Value	Rs. 11,50,000/- (Rupees Eleven lakhs fifty thousand Only) inclusive GST & other Taxes, installation fees, if any.
6)	Availability of Bid Documents	Bid documents will be available w.e.f 26/05/2023 from the e-procurement portal www.wbtenders.gov.in after floating the e-Tender.
7)	Site Visit	Bidders are advised to visit the site before submission of bid.
8)	Pre-Bid Meeting/Enquiry:	29/05/2023 at the Office of the Principal, at 02-00 pm.
9)	Bid uploading Start Date	29/05/2023 (5 P.M onwards)
10)	Last date of Submission Of bid	Bidding documents, signed by authorized person of the bidder, must be submitted online on or 13/06/2023 at 12-00 hours. (As per server clock).
11)	Procedure for submission of bid	Bidders are requested to submit their Tenders through e-procurement portal www.wbtenders.gov.in If required, the bidders may be requested to submit the hard/original copy of the technical bid at the time of verification of the documents. Tender document also be available from www.wbhealth.gov.in & www.nbdch.in
12)	Date, time and venue of opening of Technical Bid	15/06/2023 (12.30 hours onwards) at the office of the Principal.
13)	Date and Time of Opening of Financial Bid	Date and time of opening of Financial Bids will be intimated later to the technically qualified bidder(s).
14)	Validity of the bid	120 (one hundred twenty) days from the date of submission of e-Tender.

NOTE: Other details can be seen in the bidding document. This office reserves to itself the right to reject any or all the Tenders received without assigning any reason thereof.



General Instruction:-

In the event of e-filling, intending bidder may download the tender documents free of cost from the website https://www.wbtenders.gov.in directly with the help of digital signature certificate or from the Health and Family Welfare Department's website www.wbhealth.gov.in and https://www.nbdch.in and necessary earnest money may be remitted to the Accounts Officer, North Bengal Dental College & Hospital, Sushrutanagar through the process as indicated in the memorandum of Finance department audit branch bearing memo no. 3975-F(Y) dated:28.07.2016 (GRIPS) in favour of Accounts Officer, North Bengal Dental College & Hospital and also to be documented through e-filling in the website https://wbtenders.gov.in only.

Submission of bids:-

Both technical bid and Financial bid are to be submitted concurrently duly digitally signed in the website https://wbtenders.gov.in all paper is must be submitted in English language only.

Submission of tender:-

The tender is to be submitted in at to bid system.

- Technical Bid
- Financial Bid

Cover/Bid "A":-

Part - I

One folder for earnest money deposit with copy of the pay receipt should be uploaded. If applicable bidders should upload proof of document for claiming EMD exemption.

(Single file multiple pages to be scanned.)

Essential requirements of the tendering agencies for participation shall contain all papers related to the essential requirements of the tenderer for participation in the tender viz:-

Part-II

NON-STATUTORY/MY DOCUMENTS containing the following documents:-

The technical bid must accompany the following documents:-

- Self-attested copy of certificate of valid membership of any recognized publisher's association.
- Copy of verified income tax return for last three years (2019-20, 2020-21, 2021-22).
- Self-attested copy of valid PAN card.
- Self-attested copy of valid Trade license.
- 2 Years credential certificate of supplying Books in reputed organization.
- The bidder should submit a self declaration that latest edition of the Books will be supplied.
- Last three year (2019-20, 2020-21, 2021-22) (P/L Account & Balance sheet duly signed by competent authority).
- The rate quoted at the time of bid submission will only be payable irrespective of prevailing GOC rate.

Cover/Bid "B":-

Price schedule / Bill of quantity (Print copy of BOQ)
Direction to bidders for quoting prices on-line: The on-line bill of quantities (BOQ) will contain all books, please quote MRP, Rate of discount and discounted rate for each items.

1) Evaluation of Tender:-

During the tender evaluation process the Technical "Bid-A" will be opened first. Those tenderers who have qualified the essential and other requirements will be identified and only there "Bid-B" i.e, financial bid will be opened. The "Bid-B" of those tenderers falling to meet the technical and other requirement of participating in the tender will not be opened and be rejected. The tenderer offering the item found suitable and as being as per the tender specifications will only be selected. Clear photo copy of document is to be submitted.

The tenderer who has been so identified to have been technically suitable in context of above, will be deemed to have passed the test essential and requirement of quoted item or items.

The "Bid-B" (Financial bids) of only those bidders passing the essential and other requirement will be opened subject to verification of copies of the audited balance sheet and profit & loss accounts of the tenderer for the last three years i.e, for the year 2019-20, 2020-21 and 2021-22 and other essentials. If found suitable in the context of above pre-qualification etc, the tenderer quoting the highest rate of discount on printed price, will be considered as successful.

2) Cost of Earnest Money:-

Each bidder has to submit, unless exempted under the existing orders of the West Bengal Government, Earnest money in the Earnest money deposit (EMD). Valid supporting document is to be uploaded if EMD exemption is claimed under rules 47(A) (1) and 47(B) (7) of WBFR, Vol-I, read with Finance Deptt. Notification no 10500-F dated-19.11.2004 and its clarification vide memo no.4245-F(Y) dated- 20.05.2013.

- 2.1- The amount of earnest money Rs. 23,000/- (Twenty three thousand only) may be submitted either by Net Banking (any listed bank) through ICICI Bank Payment Gateway or through RTGS/NEFT in favour of the Accounts Officer, North Bengal Dental College & Hospital (e-treasury).
- **2.2-** The process may be followed as per memorandum of the Finance Department audit branch bearing memo no. 3975- F(Y) dated- 28.07.2016 (GRIPS).

3) Login by Bidder:-

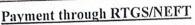
A bidder desirous of taking part in this tender shall login to the e-procurement portal of the Government of West Bengal https://wbtenders.gov.in in using his login Id & Password.

He will select the tender to bid and initiate payment of pre-defined EMD / tender fees for that tender by selecting from either of the following payments modes:-

Net banking (any of the banks listed in the ICICI bank payment gateway) in case of payment through ICICI payment gateway.

4) Payment procedure:-

- I. Payment by the Net banking (any enlisted bank) through ICICI bank payment gateway on selection of net banking as the payment mode, the bidder will be directed to ICICI bank payment gateway webpage (along with string containing a unique ID) where he will select the bank through which wants to do the transaction.
- II. Bidder will make the payment after entering his unique ID & Password of the bank to process the transaction.
- III. Bidder will receive a confirmation message regarding success/failure of the transaction.
- IV. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government /PSU/Autonomous Body/local Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R.N.Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
 - V. If the transaction is failure, the bidder will again try for payment by going back to the first step.



On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-research having the details to process RTGS/NEFT transaction.

The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.

Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.

If verification is successful, the fund will get credited to the respective Pooling Account of the State Government /PSU/ Autonomous Body/Local Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R.N.Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

Hereafter, the bidder will go to e-Procurement portal for submission of his bid.

But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

5) Refund / Settlement Process:-

- After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
- On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, II. the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
- Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically III. qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
- If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the IV. L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.
- As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the V. e-procurement portal
 - a) EMD of the L1 bidder for tenders of State Government offices will automatically get transferred from the pooling account to the State Government deposit Head "8443-00-103-001-07" through GRIPS along with the bank particulars of the L1 bidder.
 - b) EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRIs, etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder.

In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.

- The Bank will share the details of the GRN no. generated on successful entry in GRIPS with the VI. e-procurement portal for updating.
- Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the VII. bidders will be transferred electronically from the pooling account to the Government revenue receipt Head "0070-60-800-013-27" through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous Body/Local Body/PRIs, etc tenders.

VIII. All refunds will be made mandatorily to the bank A/c from which the payment of EMD & Tender Fee (if any) were initiated.

6) Rate:-

The price inclusive of all taxes and GOC is to be laid in Indian rupees only, <u>including for foreign items</u>. The Books is to be transported in such packaging so that there is no damage to the primary packaging during the transportation process.

7) Order and Supply:-

Orders for the supply of the approved product will be placed with the successful tenderers after the execution of the agreements and submission of performance bank guarantee as to be informed with the letter of acceptance and such supply shall have to be made in such books as may be fixed or spread over the period to be specified in the supply orders to be made in pursuance of the agreements.

8) Withdrawal / Cancellation and Purchase policy of tendering Authority:-

The tendering authority reserves the right to withdrawn any item from the tender at any stage. The selection of such item if already made in favour of any tenderer, shall be treated as cancelled.

The tendering authority reserve the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason thereof. Withdrawal of tender or any revision after submission of tender by the tenderer will be not allowed. Purchase will, however, be made following the existing purchase policy of the government as provided in the west Bengal financial rules the policy of price preference in particular incorporated under notification 10500-F dated:19.11.2004 should be observed in considering the tenders.

9) Delivery:-

Delivery of the books at the purchaser's premises shall be completed by the supplier in accordance with the terms specified by the purchaser.

10) Terms & Condition:-

- i. The books are to be supplied at the Central library of North Bengal Dental College & Hospital, and doorstep delivery without any extra cost.
- ii. Books should be supplied within 60 days from the placement of the order.
- iii. Latest edition of books already published as on date to be provided irrespective of the edition mentioned in the booklist.
- iv. The payment will be made through e-payment.
- v. Supplier must four copies of challan & bill with books supplied. The bill shall be printed price of all supplied book minus discount.
- vi. The undersigned reserves the right to accept or reject any tender without assigning any reason thereof.
- vii. Punitive action will be taken against those who fail to supply of ordered books within the stipulated time.
- viii. Number of copies to be ordered will finally be decided by members of library committee and will depend on availability of fund.
- ix. Bidder will be required to deposit Rs.23,000/- only as EMD.
 - a) The unsuccessful tenderer(s) will receive their earnest money back time. The earnest money will be refunded after deposit of full amount of the security money as B.G for successful tenderer(s).
 - b) The earnest money will be forfeited if the tenderer(s) withdraw(s) the tender after opening of bids.
- x. Documents required for technical bids are mentioned in specimen from of technical bid.
- xi. Rates to be quoted as mentioned in Financial bid (BOQ) from.
 - a) The deliveries of ordered items as per the accepted samples, if any have to be made within the stipulated time. Any delay will attract a penalty @0.5% of the total order amount for each day of delay upto 15 days.
 - b) The Security deposit of the successful selected tenderer may be forfeited for failure to supply of ordered books within specified time and/or, for supplying unsatisfactory articles in quantity and quality.
 - c) The order will stand automatically cancelled after a delay equivalent to double the stipulated period.
 - d) Penalty will be recovered from the outstanding bill if any, L1 bidder fails to supply the required item within the stipulated date & time. The purchasing authority may procure such item(s) from the L2 bidder (negotiable rates)/L2 (in the same rate) / from the market or by any such process so as not to hamper the program concerned.
 - e) Before imposing any penalty as per the above clause, the concerned supplier will be given opportunity to give his reach but decision of the Principal, North Bengal Dental College & Hospital, Sushrutanagar will be final.
 - f) Chronic late suppliers will invite negative preference in subsequent participation in next tender process of the establishment.

- xii. Validity of tender will normally be 1 year from the date of acceptance of tender.
- xiii. Quantity will be as per requirement. Authority has no obligation to purchase all the tems mentioned in the tender.
- xiv. Purchase will, however, be made following the existing purchase policy of the government of west Bengal and its amendment(s) made from time to time. The purchase policy of the state government as provided west Bengal Financial rules, The policy of the price preference in particular incorporate under notification no.10500-F date:19.11.2004 should be observed in considering the tenders and 5400-F date:25.06.2012 and GO no.2320-F(Y) dated:07.06.2022 in case of tie L1 bidder.
- xv. In case any damage of item/items, the loss is to be borne by the selected agency only. The purchasing authority will not be responsible if any damage happens before supply/received of the items or submission of false/misleading/fraudulent documents or made incorrect declarations. The penal measure will also include forfeiture of EMD, and /or performance B.G not be waived.
- xvi. The Earnest money may kept in custody of the authority as a part of security deposit of the successful bidder(s) and will be released after expiry of tender period if bidder expresses in written.
- xvii. No interest will be payable on the EMD.
- xviii. In case if it is found that two or more bidder have quoted same rate, the lowest bidder (i.e, L1 is more than two) will be decided government norms G.O no.2320-F(Y) dated:07/06/2022.
- xix. All terms and conditions as mentioned above will have to be accepted by the tenders.
- xx. Time lines for downloading and submission of e-tender along with other date lines has been noted below.
- xxi. Quantity of items are subject to the programme requirement. Tender should be addressed to the Principal, North Bengal Dental College & Hospital, Sushrutanagar.
 - A) Bidders may download tender inquiry documents from the website www.wbhealth.gov.in or www.wbtenders.gov.in
 - B) Any subsequent notice regarding this tender shall be uploaded in above website only.

 Bidder will have to present original requisite documents in support of uploaded documents for verification, if asked for.

11) Penalty Clauses:-

PENALTY FOR FORMATION OF CARTEL OR FURNISHING OF FRADULENT/MISLEADING DOCUMENTS: If during the tender process or at any stage during the validity of the tender period, it is found that a tenderer(s) has form a cartel in what so ever form or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measure shall also be initiated against those tenderer(s) who have submitted false/misleading/fraudulent documents or made incorrect declarations. The penal measure will be forfeiture of Earnest Money/forfeiture Bank Guarantee/ Security Deposit and other as to be decided by the authority.

12) Appeal:-

Appeal against the decision of the Principal, North Bengal Dental College & Hospital, Sushrutanagar to impose such a penalty will lie with tender selection committee (TSC). Review against the decision of the T.S.C will lie with Health and Family Welfare Department, of the WB.

The special secretary/secretary/Principal Secretary will be the authority within the department of Health and Family Welfare Department, of the WB. Before imposing any penalty the concern supply may appeal to the authority citing the proper reasons for non-imposing the penalty as stated.

13) Agreement:-

On a tender being accepted intimation of acceptance will be forwarded to the tenderer by Principal, North Bengal Dental College & Hospital, Sushrutanagar. After communication of the same the tenderer and the selected distributor (In the event of distributors to receive order and payment in his name) will have to execute agreement in the prescribe from with the Principal, North Bengal Dental College & Hospital, Sushrutanagar on non Judicial stamp paper Rs.100/- the cost of which will be borne by the tenderer. This present document and the tender forms filled in by the tenderer or copies thereof in so far as they are not inconsistence with these terms and conditions will be incorporated as part of the agreement. Such agreement will be binding on the tenderer and distributor.

14) Validity Period of Agreement:-

The contract period will be for a period 365 days from the date of finalization of tender which may be extended as per the need of the institution.



The performance bank guarantee shall be mandatory for all suppliers and will not be waived in any case. The successful tenderers shall be required to furnish the 'performance bank guarantee' @5% of base rate for which the tenderer has been selected as supplier.

16) Payment terms:-

- A) Payment will be made through e payment system through ECS/RECS/RTGS after execution of due supply as ordered subject to submission of performance bank guarantee.
- B) Supply of the materials as per specification as provided in the tender documents and the catalogue.
- C) Supply of the materials within the supplied period as specified in the work orders.
- D) On being selected, the successful vendors will have to submit one application to Principal, North Bengal Dental College & Hospital, Sushrutanagar. And concerned procuring authorities, stating the name of the payee/recipient, bank account no with MICR code, IFSC of the payee/recipient in prescribed format for making e payment.
- E) No manual payment is allowed.

PRINCIPAL, NORTH BENGAL DENTAL COLLEGE & HOSPITAL, SUSHRUTANAGAR RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE INCASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE DEPARTMENTAL WEBSITE AND PRINCIPAL, NORTH BENGAL DENTAL COLLEGE & HOSPITAL WEBSITE.

The document containing the specification, quantity of items and the eligibility criteria of the applicants it may be obtained from the web site www.wbhealth.gov.in under the option TENDER & https://wbtenders.gov.in

The tender documents in this regard will also be made available in the departmental website- www.wbhealth.gov.in (under the TENDER selection link) and https://wbtenders.gov.in

No objection in this respect will be entertained raised by any bidder who will present during opening of bid, or from any bidder who will absent at the time of opening of financial bid. No informal tenderer will be entertained in the bid further.

During the security, if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not allow to participate in the tender and that application will be out out rightly rejected without any prejudice.

A HELP DESK is set up at Principal, North Bengal Dental College & Hospital, Sushrutanagar to help and guide the prospective bidders. Prospective bidders may contact personally or above phone-0353-2585300 prospective bidders must take training from authorized agencies before submission of their bids. The tender selection committee reserves the right to cancel the N.I.Q due to unavoidable circumstances and no claim in this respect will be entertained.

Annexure-I



Application format

(To be furnished in the Company's official letter pad with full address and contact no. etc)

To
The Principal
North Bengal Dental College & Hospital
Sushrutanagar, Darjeeling, 734012.

Sub: NIQ (E-Tender) for supply of Books

Ref:-

Having examined the pre-qualification and other documents publish in the NIQ I/we hereby submit all the necessary information and relevant documents for evaluation:

- 2. We accept the terms and condition laid down in NIT mentioned above and declare that we shall abide by it through the tender period.
- 3. We are offering rate for the concern item / items and assured to supply to the Principal, North Bengal Dental College & Hospital, Sushrutanagar.
- 4. In event of being selected I will make the supply within the stipulated period excepting the condition which is beyond our control.
- 5. We understand that tender selection committee of Principal, North Bengal Dental College & Hospital, Sushrutanagar can amend the scope and value of the contract bid under this project.
 Tender selection committee Principal, North Bengal Dental College & Hospital, Sushrutanagar reserves the right to reject any application without assigning any reason.

Date:	
Mobile no.	All the second s

Signature of Applicant including title and Capacity in which application is made

Annexure-II

<u>AFFIDAVIT</u>



(To be furnished in non-judicial stamp paper of appropriate value duly notarized in respect of this particular NIT...... with name of works)

- I, the undersigned do certified that all the statements made in the attached documents are true are correct. In case of
 any information submitted proved to be false or concealed, the application may be rejected and no objection claimed
 will be raised by the undersigned.
- 3. The undersigned would authorize and request any bank, Person, Firm, or Corporation to furnish pertinent information as deemed necessary and / or as requested by the department to verify this statement.
- 4. The undersigned understand that further qualifying information may be requested and agrees to furnish any such information at the request of the department.
- 5. Certified that I have applied in the tender in the capacity of individual / as a partner of a Firm or Owner and I have not applied severally for the same tender.

Signed by an authorized officer of the firm Title of the Officer

Name of Firm with seal

Annexure-III

CHECK-LIST FOR PRE-QUALIFICATION BID FOR SUPPLYING DENTAL BOOKS AT NORTH BENGAL DENTAL COLLEGE & HOSPITAL.

1)	Name of the bidder (In block letter)	
		Address:
		No. of the second secon
2)	Full address	7 V*
		E-Mail:
		Telephone no / Mobile No.
3)	Local address, if any	
4)	Proof of earnest money deposit	1938
5)	Are you exempted from EMD (Yes / No)	2,200
6)	Legal entity of the bidder whether Firm / Society / Company / Other entity	
7)	Registration no and authority with whom registered	
8)	License no. & Nature of Trade	4/2
	Valid membership of any recognized Publishers' Association	/ 4
	PAN no. / TAN no.	
	Valid trade license	
9)	Bid documents to be signed in every pages	
,,	Bank solvency certificate upto date	
	IT returns (Last three years)	
	P/L Account & Balance Sheet	2 No. 2
	Registration no. of service tax, if any	
10)	Black listed by any Govt. authority / Govt. undertaking at any	
10)	time. If yes provide details.	
	(Yes / No) Has the firm or PRINCIPAL employees convicted in or have	
11)	pending any court any Vigilance matter. If yes provide details.	
11)	(Yes/No)	
	Any litigation against the firm or its proprietors or its	
12)	PRINCIPALs? If yes provide details. (Yes / No)	
	2 Years credential certificate of supplying Books in reputed	
13)	organization. (Yes / No)	
14)	The Bidder should submit a self-declaration that latest	
14)	edition of the book will be supplied. (Yes / No)	
15)	Any others relevant information wish to submit	
16)	Any others relevant information wish to submit	
It is t	he responsibilities of the bidder to go through all the TE documen	ats to fullfill all the necessities beyond this.
I have	e gone through the eligibility criteria participating in the tender ar	nd certify that all the conditions have been fulfilled.

Certified that the above information is correct and true to the best of my knowledge and belief. Nothing has been concealed, false and fabricated and incase of information found incorrect letter on, I the under signatory will be personally responsible for the same.

Date:

Full Signature of the bidder / Authorized person & Seal

Annexure-IV

(ON A STAMP PAPER of Rs.100/-) After bidder selection



FORM OF AGREEMENT

THIS AGREEMENT is made on the day	(Month)	(Year) between the	24
(Name and address of the Department) (Hereinafter called "the Department)	artment" which ex	pression shall, unless excluded	by or repugnant to
the context be deemed to include his successors in office and assigns	s) of the one part	AND	
(Name and address of the contractor (supplier) through Shri			772
Authorized representative (here in after called "the bonafide publish shall, unless excluded by or repugnant to the context, be deemed to representatives and assigns) of the other part for providing & installa acceptance no(No. And the(Name	include his succes ation, if any of rec date of the letter of	sors, heirs, executors, administr juired Dental equipments relation of acceptance) to	ators,
NOW THIS AGREEMENT WITNESSED AS FOLLOWS:-			
 In this Agreement words and expression shall have the same Conditions of contract hereinafter referred to. 	meanings as are	respectively assigned to them	in the Terms and
2) The following documents shall be deemed to form and be read a	and constructed as	part of this Agreement, viz:	
a) Letter of acceptance of award of contract;			
b) Terms and Conditions;			
c) Notice inviting Quotation;d) Bill of Quantities;			
e) Scope of work;	6.7		
f) Addendums, if any; and			
g) Any other documents forming part of the contract.			
3) In consideration of the payments to be made by the Departr distributors as hereinafter mentioned, the bonafide publishers / the Department for providing & installing, if any, required Dent of this Agreement and the quotation document.	authorized vende tal Books w.e.f	ers / authorized distributors her	eby covenants with s per the provisions
4) The Department hereby covenants to pay the bonafide published the execution and completion of the works/services as per ₹ (Rupees in words)	r this Agreement	and quotation document, the	in consideration of e contract price of
5) Being the sum stated in the letter of acceptance subject to such a provisions of the contract at the times in manner prescribed by t	additions there to he contract.	or deductions there from as ma	be made under the
IN WITNESS WHERE OF the parties here to have signed the Agree	eement the day and	d the year first above written.	
For and on behalf of the Contractor (supplier)	For	and on behalf of the Departmen	t
Signature of the authorized official	Sign	nature of the authorized Officer	
Name of the official	Nan	ne of the Officer	
Stamp/Seaf of the Contractor (supplier)	Star	mp/Seal of the Employer	
	D	uh a gaid	
By the said	Nan	the said	
Name: On behalf of the Contractor (supplier) in		pehalf of the Employer in	
The presence of:	the	presence of:	
Witness	Wit	ness	
Name	Nar		
Address		dress	
Telephone No:	Tele	ephone No:	
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LIST OF DENTAL / MEDICAL & ALLIED SCIENCE BOOKS (RATE OF SHOULD BE QUOTED FOR LATEST EDITION)

SI. No.	Publisher	ISBN	Author	Title	MRP	Percentage (%) of discount	Total Price
1)	Jaypee	9789350257227	Jain	Textbook of Forensic Odontology			
2)	Jaypee	9789380704463	Ramanujam	Medicolegal Aspects for Dental Professionals			1/2
3)	Jaypee	9789351528548	Pillai	Oral and Maxillofacial Radiology: Basic Principles and Interpretation			
4)	Jaypee	9789350908464	Rawlani	Oral and Maxillofacial Imaging Techniques			7
5)	Jaypee	9789354655548	Ghom	Textbook of Oral Medicine with free Book on Basic Oral Radiology		22	
6)	Jaypee	9788184483727	Gupta	Dental Diseases Differential Diagnosis	67	4	
7)	Jaypee	9789351526391	Jaju	Cone Beam Computed Tomography: A Clinician's Guide to 3D Imaging			
8)	Jaypee	9789350259108	Jaju	Dental CT: Third Eye in Dental Implants			
9)	Jaypee	9788171796700	John	Essentials of Dental Radiology			
10)	Jaypee	9789350908501	John	Textbook of Oral Medicine			
11)	Jaypee	9789352705696	Karjodkar	Essentials of Oral and Maxillofacial Radiology	W 1		
12)	Jaypee	9788184481143	Ongole, Praveen	Clinical Manual for Oral Medicine and Radiology			
13)	Jaypee	9789352706068	Prabhu	Clinical Diagnosis in Oral Medicine: A Case-based Approach			
14)	Jaypee	9789386150554	Prabhu	Oral Diseases in the Tropics			
15)	Jaypee	9788180619489	Prabhu	Dental Management of Medically Complex Patients			
16)	Jaypee	9788184481440	Prabhu	Oral Diseases and Disorders: Differential Diagnosis			
17)	CBS	9789354660528	Umarji H.R.	Concise Oral Radiology 3Ed (PB)			
18)	Elsevier Science (ISE & Reprint Medical)	9788131257166	Ongole R.	Textbook Of Oral Medicine Oral Diagnosis And Oral Radiology 3Ed (HB)			
19)	Elsevier Science (Medical)	9780323695503	Iannucci J.M.	Dental Radiography Principles And Techniques 6Ed (PB)			
20)	Elsevier Science (Medical)	9780702076886	Whaites	Essentials of Dental Radiography and Radiology, 6e (PB)			
21)	Elsevier Science (Medical)	9788131256770	Mallya S.M.	White And Pharoahs Oral Radiology Principles And Interpretation 2Ed (Sae) (PB)			
22)	Elsevier Science (Medical)	9780323676748	Okeson J.P.	Management Of Temporomandibular Disorders And Occlusion With Access Code, 8e (HB)			
23)	John Wiley (Original)	9781119618744	Al-Ani Z.	Temporomandibular Disorders A Problem Based Approach 2Ed (Pb 2021)			
24)	John Wiley (Original)	9781119781127	Prabhu S.R.	Handbook Of Oral Pathology And Oral Medicine (PB)			
25)	John Wiley (Original)	9781119667773	Safi Y.	Atlas Of Cone Beam Computed Tomography (HB)			
26)	SPRINGER	9783030621780	Orhan K.	Ultrasonography In Dentomaxillofacial Diagnostics (HB)			1
27)	Elsevier Science (Medical)	9788131248744	Balaji S.M.	Textbook Of Oral And Maxillofacial Surgery With Access Code, 3e (PB)			14 P

		9780323497558	Dorafshar	Facial Trauma Surgery: From			12	R
28)	Elsevier	9/8032349/338	Doraisnai	Primary Repair to Reconstruction			1	10
	Science			(HB)				
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29)	John Wiley (Original)	9/01/19/3/3/3	Tarker 6.6.	(PB)				
30)	Springer	9783030825973	Meara D.J.	Oral and Maxillofacial Surgery for				-
30)	Springer	9703030023770		the Medically Compromised Patient		The property of		
				A Guide to Management and High				
				Quality Care (HB)				4
31)	Springer	9783030865092	Nair R.	Orofacial Supportive Care In Cancer				1
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				Perspective (HB)			- 3	4
32)	Springer	9789811513459	Bonanthaya	Oral And Maxillofacial Surgery For			4.7	
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33)	Springer	9783030579302	Ferneini E	Applied Head And Neck Anatomy		300	100	1
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34)	Springer	9783030659462	Galante	Digital Dental Implantology From	15	46		
			J.M.	Treatment Planning To Guided		A2. **		1
				Surgery (Hb)	- 5	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		\dashv
35)	Springer	9783030541453	Kim K B	Management of Obstructive Sleep	100			
				Apnea An Evidence Based	14/			
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20)	6 :	0702020401400	Common D	Maxillofacial Surgery (HB) Complications In Cranio				-
38)	Springer	9783030401498	Gassner R.	Maxillofacial And Oral Surgery (HB)				
20)	Caringon	9783030446802	Rossell-	Atlas of Operative Techniques in		-		\neg
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43)	Springer	9789811544187	Yao J.	Atlas of Cleft Lip and Palate and				
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44)	Springer NP	9789811513480	Bonanthaya	Oral And Maxillofacial Surgery For				
			K	The Clinician 2 Vol Set (PB)				
45)	Springer NP	9783030621810	Orhan K.	Ultrasonography In				-
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		gentle.		Guide (PB)	-			_
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				Strategies and Tools	-		-	\dashv
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de				Making (HB)				
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'	(Original)		C.K.	Dentistry (Pb 2021)				
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54)	Springer	9783030968731	Chan H.L.	Microsurgery In Periodontal And Implant Dentistry Concepts And				
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55)	Springer	9783030123093	Nares	Advances in Periodontal Surgry (HB)			les s
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63)	Jaypee	9789386056221	Gupta	Essential Quick Review: Operative Dentistry and Endodontics (with FREE companion FAQs on Operative Operative Dentistry & Endodontics)	Q	**************************************	
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106)		9781119600046	Dios P.D.	A Practical Approach To Special Care In Dentistry (HB)				1
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	121)	Quintessence	9780867158151	Cardaropoli	Soft Tissues & Pink Esthetics in Implant Therapy (HB)		138		
	122)	Springer	9783030542993	Berkowitz S	Orthodontic Surgical Partnership In Cleft Lip and Palate Treatment (HB)				
	123)	Springer	9783030572228	Retrouvey J.M.	3D Diagnosis And Treatment Planning In Orthodontics (HB)				
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	132)	Jaypee	9789385999918	Purkait	Exam Preparatory Manual for Undergraduates: Oral Pathology				
	133)	CBS	9789354660603	Jose M.	Manual Of Oral Histology And Oral Pathology Color Atlas And Text 3Ed (PB)				
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	135)	Medicare Health Science	9781644350072	Buckland E.	Essentials Of Oral Histology (HB)				
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137)	Banarsidas Bhanot Publishers	9789382219194	K , Park	Park's Text Book Of Preventive And Social Medicine 27th edition			40
138)	Arya Medi Publishing House Pvt. Ltd.	978818680964 8	Soben Peter	Essentials of Public Health Dentistry			
139)	CBS	9789386217936	John Joseph	Textbook of Preventive and Community Dentistry: Public Health Dentistry, 3e (PB)		A.	2000
140)	OCLC	978- 1910608814	Melwil Dewey	Dewey Decimal Classification and Relative Index (Four Volume set) 23rd Ed.	0		

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