



Office of the Principal  
North Bengal Dental College & Hospital  
Sushrutanagar, Dist- Darjeeling, Pin- 734012  
Tel: 0353-2585300  
Email : [principalnbdch2012@gmail.com](mailto:principalnbdch2012@gmail.com)

**Request for E-Quotation (2<sup>nd</sup> Call)  
for  
Supplying & installation (where applicable) of Dental Equipment.**

**Memo No. 401/NBDC&H**

**Date. 16.08.2022**

E-quotations are invited under Two-Bid system from reputed agencies, having capacity to provide dental equipments for this institution through **e-quotation**. The contractor (supplier)s/agencies should quote their rates in figure as well as in words including GST and other taxes, if any. Unit price rate sought for. Rate shall remain valid for 01 (one) year.

Last date for submission/receipt of quotation(s) is **02/09/2022** at **12:00 Hrs.** and technical bid will be opened by the Tender Committee through online process, on 05/09/2022 at 12.00 hrs onwards, in the Office of the Principal. In case, any holiday on the day of opening, technical bid of the quotations will be opened on the next working day at the same time. The quotations received after the above said scheduled date and time will not be considered. No quotation by FAX or by any other means except e- quotation will be entertained.

Principal  
North Bengal Dental College & Hospital  
Sushrutanagar, Darjeeling - 734012

**Date. 16.08.2022**

**Memo No. 401/1(14)/NBDC&H**

**Copy forwarded for information to :-**

1. The District Magistrate, Darjeeling (with a request to display on notice board for wide circulation).
2. The S.D.O., Siliguri, (with a request to display on notice board for wide circulation).
3. The A.E.O., SMC, Siliguri (with a request to display on notice board for wide circulation).
4. The C.M.O.H., Darjeeling.
5. The Nodal Officer, Health & Family Welfare Department, Swasthya Bhawan, for publication in daily news papers
6. The Super., NBDC&H, Sushrutanagar, Darjeeling.
7. The Accounts Officer, NBDCH, Sushrutanagar, Darjeeling.
8. The BDO, Matigara, Siliguri for Display in Notice Board.
9. The Nodal Officer, Dist. Health & FW Samiti, Siliguri Mahakuma Parisad, Siliguri.
10. The Post Master, Sushrutanagar for Display in Notice Board.
11. The Incharge, I.T. Cell, Swasthya Bhawan, Kolkata. (with a request to publish on the Departmental Website Of [www.wbhealth.gov.in](http://www.wbhealth.gov.in)).
12. The Head Clerk, NBDC&H, Sushrutanagar, Darjeeling.
13. DEO, to display website of NBDC & Hospital.
14. Notice Board, NBDCH.

Principal  
North Bengal Dental College & Hospital  
Sushrutanagar, Darjeeling - 734012

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## SECTION - 1



### List of Important Dates of Bids

1. Name of work : Supplying & installation (where applicable) of Dental Equipments.
2. Time of Completion : 30 days from the date of issue of work order
3. Date of issue of Notice Inviting Bid : 16/08/2022
4. The total Bid Document can be downloaded from the e-procurement portal [www.wbtenders.gov.in](http://www.wbtenders.gov.in) from 16/08/2022, after publication.
5. Time and Date of Pre-Bid Meeting/ Enquiry : 18/08/2022 at the Office of the Principal, at 02-00 pm.
6. Contact Details : 0353-2585300  
9434462195  
e-mail: [principalnbdch2012@gmail.com](mailto:principalnbdch2012@gmail.com)
7. Bid uploading start Date : 18/08/2022 at 05-00 pm onwards
8. Last Date for Submission of Bid(s) : 02/09/2022 at 12-00 hours.  
(As per server clock).
9. Time and Date for opening Technical Bid/Bids : 05/09/2022 (12.00 hours onwards).
10. Time, Date and Place of opening Financial Bids : To be declared later.
11. Validity of the Bid : 120 (one twenty) Days from the last date of bid submission.

## NOTICE INVITING e-QUOTATION



Sealed e-quotations are invited on behalf of department of Health & Family welfare, Govt. of West Bengal for the following work:-

1.	Name of work	Supplying & installation (where applicable) of Dental Equipments.
2.	Location to supply	Central Store, North Bengal Dental College & Hospital Sushrutanagar, Dist- Darjeeling, Pin- 734012
3.	Time of Completion of work order	30 (Thirty) days from the date of issue of work order.
4.	Contract Validity	1 (One) Year.
5.	Approx. Tender/Quotation Value	Rs. 12,00,000/- inclusive GST & other Taxes, installation fees, if any.
6.	Earnest Money	Rs. 24,000.00(2% of tender value). Earnest money may be submitted either by Net Banking (any listed bank) through ICICI Bank Payment Gateway or through RTGS/NEFT in favour of the Accounts Officer, North Bengal Dental College & Hospital (e-treasury). Exemption is allowed(proof of exemption to be uploaded) The scanned copy of the earnest money details must be uploaded at the time of submission of bid through e- quotation. Corresponding bid stands cancelled if the EMD is not provided except exemption cases.
7.	Availability of Bid Documents	Bid documents will be available w.e.f. 16/08/2022 from the e-procurement portal <a href="http://www.wbtenders.gov.in">www.wbtenders.gov.in</a> . after floating the e-quotation.
8.	Site Visit	Bidders are advised to visit the site before submission of bid.
9.	Pre-Bid Meeting/ Enquiry:	18/08/2022 at the Office of the Principal, at 02-00 pm.
10.	Bid uploading Start Date	18/08/2022 (5 P.M onwards)
11.	Last date of Submission of bid	Bidding documents, signed by authorized person of the bidder, mustbe submitted online on or 02/09/2022 at 12-00 hours. (As per server clock).
12.	Procedure for submission of bid	Bidders are requested to submit their quotations through e- procurement portal <a href="http://www.wbtenders.gov.in">www.wbtenders.gov.in</a> . If required, the bidders may be requested to submit the hard/original copy of the technical bid at the time of verification of the documents. Tender document also be available from <a href="http://www.wbhealth.gov.in">www.wbhealth.gov.in</a> & <a href="http://www.nbdch.in">www.nbdch.in</a>
13.	Date, time and venue of opening of Technical Bid	05.09.2022 (12.00 hours onwards) at the office of the Principal.
14.	Date and Time of Opening of Financial Bid	Date and time of opening of Financial Bids will be intimated later to the technically qualified bidder(s).
15.	Validity of the bid	120 (one hundred twenty) days from the date of submission of e-quotation.
16.	Taxation	Taxes on materials and/or finished work like works, contract tax, etc.in respect of this contract whether in vogue or may be imposed in future shall be payable by the contractor (supplier) and this office will not entertain any claim whatsoever in this respect. However any benefit due to reduction of taxes etc. shall be passed on to this Office.

NOTE : Other details can be seen in the bidding document. This office reserves to itself the right to reject any or all the quotations received without assigning any reason thereof.

## SECTION 2



### INSTRUCTIONS TO BIDDERS

#### 1. GENERAL:-

The present quotation is being invited for Supplying & installation (where applicable) of Dental Equipments. Bidders may quote for all items or less. Item-wise rate is to be examined among all participated, technically qualified bidders for finding lowest quoted bidder(L1) for each item.

#### 2. ELIGIBLE BIDDERS:-

All agencies who have experiences for providing goods for three consecutive years i.e, 2018-19,2019-20,2020-21 and having working capital of at least ₹ 5 (five) Lakh in each year (2018-19,2019-20,2020-21) in the books of accounts.

The bidder should have the experience of completion of works in any of the Departments/Autonomous Institutions/Hospitals/Public Sector Undertakings of the Government of India or Government of West Bengal or any other State Government or Local Bodies/Municipalities.

#### 3. QUALIFICATION OF THE BIDDERS:-

The Bidder, to qualify for the award of contract, shall submit a written power of attorney authorizing the signatories of the bid for participating in the same.

The bidder shall submit full details of his ownership and control or, if the Bidder is a partnership, joint venture or consortium, full details of ownership and control of each member thereof are to be submitted.

Bidder or members of a partnership, joint venture or consortium shall submit a copy of PAN card No. under the Income Tax Act.

Bidder must submit copies of all documents required, duly self-attested, along with technical bid of the quotation.

Each Bidder (each member in the case of partnership firm/joint venture/consortium) or any associate is required to confirm and declare with his bid that no agent, middleman or any intermediary has been, or will be engaged except authorized person, to provide any services, or any other item or work related to the award and performance of this contract. They will have to further confirm and declare that no agency commission or any payment which may be construed as an agency commission has been or will be paid and that the quotation price will not include any such amount. If this office subsequently finds to the contrary, this office reserves the right to declare the Bidder as non-compliant and declare any contract, if already awarded, to the Bidder to be null and void.

Canvassing or offer of an advantage or any other inducement by any person with a view to influencing acceptance of a bid will be an offence under Laws of India. Such action will result in the rejection of bid, in addition to other punitive measures.

#### 4. ONE BID PER BIDDER:-

Each bidder shall submit only one quotation either by himself or as a partner in joint venture or as a member of consortium. If a bidder or if any of the partners in a joint venture or any one of the members of the consortium participate in more than one bid, the bids are liable to be rejected.



**5. COST OF BID:-**

The bidder shall bear all costs associated with the preparation and submission of his bid and this office will in no case shall be responsible or liable for those costs, regardless of the conduct or outcome of the quotation process.

**6. VISIT TO DEPARTMENT:-**

The bidder is advised to visit and acquaint himself with the operational system. The costs of visiting shall be borne by the bidder. It shall be deemed that the contractor (supplier) has undertaken a visit to this office and is aware of the operational conditions prior to the submission of the quotation documents.

**7. QUOTATION DOCUMENTS:-**

Contents of Quotation Documents:

The Quotation Invitation Document has been prepared for the purpose of inviting quotation for supplying dental equipments, installation, if any. The Quotation document comprises of:

- (a) Notice of Invitation of e-Quotation.
- (b) Terms and Conditions.
- (c) Form of Bid (Annexure-I)
- (d) Scope of Work (Annexure-II)
- (e) Check list for Technical Evaluation (Annexure-III)
- (f) Undertaking (Annexure-IV)
- (g) Form of Agreement (Annexure-V)
- (h) Price Bid (Annexure-VI)

The bidder is expected to examine all instructions, Forms, Terms and Conditions in the Quotation document. Failure to furnish all information required by the Quotation document or submission of a quotation not substantially responsive to the Quotation document in every respect will be at the bidder's risk and may result in rejection of his bid. The bidder shall not make any condition or cause to be made any alteration, erasure or obliteration to the text of the Quotation document.

**CLARIFICATION OF QUOTATION DOCUMENT**

The bidder shall check the pages of all documents against page number given in indexes and, in the event of discovery of any discrepancy or missing pages the bidder shall inform this office.

In case the bidder has any doubt about the meaning of anything contained in the quotation document, he shall seek clarification from this office before submitting his bid at pre-bid meeting. All communications between the bidder and this Institution shall be carried out through e-mail or other means.

Except for any such written clarification by this office, which is expressly stated to be an addendum to the quotation document issued by this office, no written or oral communication, presentation or explanation by any other employee of this office shall be taken to bind or fetter this office under the contract.

## PREPARATION OF BIDS



### Language :-

Bids and all accompanying document shall be in English only. In case any accompanying documents are in other languages, it shall be accompanied by an English translation. The English version shall prevail in matters of interpretation.

### Documents Comprising the Bid:-

Quotation document issued for the purposes of quotation as described in Clause 7 and any amendments issued shall be deemed as incorporated in the Bid.

The bidder shall, on or before the date given in the Notice Invitation to Quotation, submit his bid through online e-tender portal.

One copy of the Quotation document and Addenda, if any, thereto with each page signed and stamped shall be annexed to acknowledge the acceptance of the same.

The contractor (supplier)/agency shall deposit Bid Security (Earnest Money Deposit) for an amount of ₹ 24,000/- (Twenty Four thousand). The scanned copy of the earnest money details must be uploaded at the time of submission of bid through e- quotation. Exemption of earnest money is allowed as per existing rule of the Govt. (Scanned copy of exemption certificate to be uploaded)

### Bid Prices:-

Bidder shall quote their rates in Indian Rupees for the entire contract on a 'single responsibility' basis such that the Quotation price covers contractor (supplier)'s all obligations mentioned in or to be reasonably inferred from the Quotation document in respect of the supply & installation, if any, at this office. This includes all the liabilities of the contractor (supplier) such as cost of supply mobilisation, all kinds of taxes etc. which should be clearly stated by the contractor (supplier)/agency.

The rates and prices quoted by the Bidder shall be including of GST & other taxes, installation, if any. The rate quoted shall be responsive and the same should be inclusive of all statutory obligations. The offers of those prospective bidders which do not meet the statutory requirements are liable to be rejected.

Conditional bids/offers will be summarily rejected.

### Form of Bid:-

The Form of Bid shall be completed in all respects and duly signed and stamped by an authorized and empowered representatives of the Bidder. If the Bidder comprises a partnership firm, consortium or a joint venture, the Form of Bid shall be signed by a duly authorized representative of each member of participant thereof. Signatures on the Form of Bid shall be witnessed and dated. Copies of relevant power of attorney shall be attached.

### Currencies of Bid and Payment:-

The Bidder shall submit his price bid/offer in Indian Rupees and payment under this contract will be made in Indian Rupees.

### Duration of Contract:-

The contract may be valid initially for one year and this office reserves the right to curtail or to extend the validity of contract.



#### Bid Security:-

The contractor (supplier) shall deposit Bid Security @ 3(three) per cent of the contract value by Net Banking (any listed bank) through ICICI Bank Payment Gateway or through RTGS/NEFT in favour of the Accounts Officer, North Bengal Dental College & Hospital (e-treasury) with "Letter of Acceptance", within 07(seven) working days after issuance of the "Letter of Acceptance".

Any Quotation not accompanied by EMD, or proof of exemption shall be rejected.

Bid security along with EMD of the successful bidder shall be returned after successful completion of works and in due course of time.

EMD shall be forfeited if the bidder withdraws his bid during the period of Quotation validity.

Bid Security along with EMD shall be forfeited if the successful bidder refuses or neglects to execute the Contract.

#### Format and Signing of Bid:-

The bidder shall submit one copy of the Quotation document and addenda, if any, thereto, with each page of this document signed and stamped to confirm the acceptance of the terms and conditions of the quotation by the bidder.

The documents comprising the bid shall be typed or written in indelible ink and all pages of the bid shall be signed by a person or persons duly authorized to sign on behalf of the bidder. All pages of the bid, where entries or amendments have been made, shall be signed by the person or persons signing the bid.

The bid shall contain no alterations, omissions or additions except those to comply with instruction issued by the this office, or are necessary to correct errors made by the bidder, in which case such corrections shall be signed and dated by the person or persons signing the bid.

#### 8. Submission of Bids:-

The bidder shall upload all documents for Technical Bid & Financial bid separately in the e-tender portal.

**The cover of Technical Bid should consist of the following documents:-**

- (a) Bid Security (Earnest Money Deposit) for an amount of ₹ 24,000/- (Twenty Four Thousand) only as instructed at earnest money provision of Nle-Q and necessary proof should be uploaded.
- (b) Self attested one recent passport size photograph(s) of the authorized person(s) of the firm/agency with name, designation, Office/Residential address and office Telephone numbers, e-mail, whether the bidder is a sole proprietor/partnership firm and if partnership firm, names, addresses and telephone numbers, e-mail of Directors/Partners also.
- (c) Self attested copy of PAN No. card under Income Tax Act and IT Returns for 2018-19, 2019-20 & 2020-21.
- (d) Self attested copy of GST Registration Number;
- (e) Self attested copy of Valid Trade License/Registration No. of the Agency/Firm;
- (f) Audited Balance Sheet for three years as said.
- (g) Proof of work-experience/Credential as stated supported by documents from the concerned organizations; and
- (h) Duly filled and signed Annexures.
- (i) P.Tax proof certificate.



- (j) Bid documents to signed and stamped in every pages.
- (k) Name and address of the Banker and Account No. with IFSC Code.
- (l) Bank Solvency certificate (any date of current financial year i.e. 2022-2023) and to be addressed by the bank to this office.
- (m) Bidders undertaking:-

The bidder should provide an undertaking that the proprietor/promoter/director of the firm, its employee, partner or representative are not convicted by a court of law following prosecution for offence involving moral turpitude in relation to business dealings including malpractices such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation, evasion, or habitual default in payment of tax levied by law; etc. Also, the firm does not employ a government servant who has been dismissed or removed on account of corruption.

The Bidder shall disclose all instances of its past performance during last 3 (three) years, when any adverse action against it may have been taken by any government/PSU/Local body etc.

- (n) CA certified statement towards profit making organization for the year 2021-22.

The quotation shall remain valid and open for acceptance for a period of 120 days from the last date of submission of quotation.

**Late and Delayed Quotations:-**

Bids must be submitted through online not later than the date and time stipulated in the NIQ. This Office may, at its discretion, extend the deadline for submission of bids in which case all rights and obligations of this Office shall be abided by the Bidder.

Any bid received by the Department after the deadline for submission of bids, as stipulated above, shall not be considered.

**9. Bid Opening and Evaluation :-**

The authorized representatives of this office will open the Prequalification/ Technical Bids. The bid of any bidder who has not complied with one or more of the conditions prescribed in the terms and conditions will be summarily rejected. Conditional bids will also be summarily rejected.

Financial bids of only the technically qualified bidders will be opened.

**Right to accept any Bid and to reject any or all Bids:-**

This Office is not bound to accept the lowest bid or any bid and may at any time by notice in writing to the bidders terminate the quotation process.

This office may terminate the contract if it is found that the contractor (supplier) is black listed on previous occasions by the any of the Departments/ Institutions/ Local Bodies/ Municipalities/Public Sector Undertakings, etc.

**10. Award of Contract:-**

This office will award the contract to the successful evaluated bidder whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms and conditions incorporated in the bidding document.

This Office will communicate the successful bidder by "Letter of Acceptance" towards submission of rest security deposit & asking for agreement.

The successful bidder will be required to execute an agreement in the form specified in Annexure-V within a period of 07 working days from the date of issue of Letter of Offer.

Failure of the successful bidder to comply with the requirements of above clauses shall constitute sufficient grounds to impose penal provision except annulment of the award and forfeiture of Bid Security.





## **SECTION 3**

### **TERMS AND CONDITIONS OF THE CONTRACT**

- 1 The contractor (supplier) shall abide by and comply with all the relevant laws and statutory requirements.
- 2 Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.
- 3 Adequate supervision will be provided to ensure correct installation (where applicable) and performance of the said supply in accordance with the prevailing assignment instructions agreed upon between the two parties.
- 4 All necessary reports, warranty documents and other information will be supplied immediately during the time of supply & installation, if any, to this office.
- 5 Contractor (supplier) and its staff shall take proper and reasonable precautions of assets both movable and immovable to prevent loss, destruction, waste or misuse the areas of responsibility given to them by this office.
- 6 That in the event of any loss occasioned to this office, as a result of any lapse on the part of the contractor (supplier) which will be established after an enquiry conducted by this office, the said loss can be claimed from the contractor (supplier) up to the value of the loss. The decision of the Head of this office will be final and binding on the agency.
- 7 The contractor (supplier)/agency shall be responsible to maintain all property and equipment of this office entrusted to it.
- 8 Any defective articles, items, materials should not be entertained. If defective found, letter, it must be replaced by the same specification equipments.
- 9 The contractor (supplier) will have to report to this office in advance of the commencement of the supply & installation, if any and for collecting necessary documents/instructions, and to complete all other required formalities as approved by this office.
- 10 The payment would be made after the completion of the work in all respect based on the actual articles supplied by the contractor (supplier) and based on the documentary proof jointly signed by the representative of this office and the contractor (supplier)/his representative/personnel authorized by him. No other claim on whatever account shall be entertained by this office.
- 11 Any damage or loss caused by contractor (supplier)'s persons to this office in whatever form would be recovered from the contractor (supplier).



**12** In case the contractor (supplier) fails to commence/execute the work as stipulated in the agreement or unsatisfactory performance or does not meet the statutory requirements of the contract, this office reserves the right to forfeit the Security Deposit including EMD along with penalty as to be imposed as per Govt. norms.

**13 Force Majeure**

If at any time during the currency of the contract, either party is subject to force majeure, which can be termed as civil disturbance, riots, strikes, tempest, acts of God etc. which may prevent either party to discharge his obligation, the affected party shall promptly notify the other party about the happening of such an event. Neither party shall, by reason of such event, be entitled to terminate the contract in respect of such performance of their obligations. The obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. The performance of any obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the contract is prevented or delayed by reason of the event beyond a period mutually agreed to, if any or seven days, whichever is more, either party may at its option terminate the contract.

**14** The contractor (supplier) shall have his own Establishment/Setup/Mechanism, etc. at his own cost to ensure correct and satisfactory performance of his liabilities and responsibilities under the contract.

**15** If the contractor (supplier) is a joint venture/consortium/group/partnership of two or more persons, all such persons shall be jointly and severally liable to this office for the fulfillment of the terms of the contract. Such persons shall designate one of them to act as leader with authority to sign. The joint venture/consortium/group/partnership shall not be altered without the approval of this office.

**16** The contract validity period is twelve months & completion period of works is 30 days from the date of the 1<sup>st</sup> work order issued.

**17** During the course of contract, if any contractor (supplier)'s personnel are found to be indulging in any corrupt practices causing any loss of revenue to this office shall be entitled to terminate the contract forthwith duly forfeiting the contractor (supplier)'s Security Deposit including EMD.

**18** If as a result of post payment audit any overpayment is detected in respect of any work done by the agency or alleged to have done by the agency under the quotation, it shall be recovered by this office from the agency.

**19** The contractor (supplier) shall provide the copies of relevant records during the period of contract or otherwise even after the contract is over whenever required by this office.

**20 Obligation of the contractor (supplier):**



The contractor (supplier) shall ensure full compliance with tax laws of India with regard to this contract and shall be solely responsible for the same. The contractor (supplier) shall submit copies of acknowledgements evidencing filing of returns every year and shall keep the employer fully indemnified against liability of tax, interest, penalty etc. of the contractor (supplier) in respect thereof, which may arise.

**21 Dispute Resolution**

Any dispute and or difference arising out of or relating to this contract will be resolved through joint discussion of the authorities, representatives of the concerned parties. However, if the disputes are not resolved by joint discussions, then the matter will be dealt as per present govt. rules/norms.

**22** This Office may increase or decrease the volume of supply items at any time in the contract period. Contractor (supplier) should abide by the same and have to perform the necessary arrangements that the competent authority of this office have asked for.

## SECTION 4



ANNEXURE I

### FORM OF BID

1. Names, address of firm/Agency and Telephone numbers, e-mail. :
2. Trade License/ Registration No. of the Firm/ Agency :
3. Name, Designation, Address and Telephone No. of Authorized person of Firm/ Agency to deal with :
4. Please specify as to whether bidder is sole proprietor/ Partnership firm. Name and Address and Telephone No. of Directors/partners :
5. Copy of PAN card issued by Income Tax Department and Copy of Income Tax Return for 2018-19,2019-20,2020-21:  
(Upload the specified documents and mention "Documents attached")
6. GST Registration Number :  
(Upload the specified documents and mention "Documents attached")
9. Details of EMD deposited :  
(Upload the specified document of payment proof and mention the amount and "Document attached")
10. Any other information :
11. Declaration by the bidder:

This is to certify that I/We before signing this quotation have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves abide by them.

(Signature of the bidder)Name  
and Address (with seal)

**ANNEXURE-II****SCOPE OF WORK OF THE CONTRACTOR (SUPPLIER)**

The present quotation is being primarily invited for supplying & installation, if any, of the required Dental equipments at North Bengal Dental College & Hospital.

Sl. No.	Category	Approximate Quantities of Dental equipments (Nos.)	Approximate of total values
1	Supplying & installation (where applicable) of Dental Equipments.	To be mentioned in work order	Rs. 12,00,000/-



**CHECK-LIST FOR PRE-QUALIFICATION BID FOR SUPPLYING & installation (where applicable) of  
Dental Equipments.**

Sl. No.	Documents asked for	YES/ NO
1	Proof of deposited Bid Security (EMD) of ₹ 24,000/- (Twenty Four Thousand) or EMD exemption proof (MSME Etc.)	
2	Authorized person (with photo) of the firm/agency, with name, designation, address and office telephone numbers. e-mail if the bidder is a partnership firm, consortium etc. name designation, address and office telephone numbers, e-mail of Directors/Partners and partnership deed also.	
3	Filled up Annexure-I, Annexure-IV & Annexure-VI with signature and stamp.	
4	Self-attested copy of the PAN card issued by the Income Tax Department with copy of Income-Tax Return of the preceding 3 (three) financial years 2018-19,2019-20,2020-21	
5	Self-attested copy of GST Registration No.	
6	Self-attested copy of Trade License/Valid Registration number of the firm/agency.	
7	Proof of experiences/Credential along with satisfactory performance certificates from the concerned employers.	
8	Annual returns of preceding three years supported by audited balance sheet 2018-19,2019-20,2020-21 duly signed by Chartered Accountant.	
9	P Tax proof	
10	Bid documents to be signed in every pages	
11	Name and address of the Banker and Account no. with IFSC Code	
12	Bank Solvency certificate (any date of current financial year i.e. 2022-2023) and to be addressed by the bank to this office	
13	Bidders undertaking as per Section-2, Sl no. 8 (m)	
14	CA certificate as per Section-2, Sl no. 8 (n)	

N.B. It is the responsibility of bidder to go through the TE document to ensure furnishing of all required documents in addition to the above.

**Seal and Signature of the Bidder**

**(Name and Address of the Bidder)**

**Telephone No.**



(ON A STAMP PAPER of Rs.10/-)

**UNDERTAKING**

To  
The Principal,  
North Bengal Dental College & Hospital,  
Sushrutanagar, Darjeeling.

(Designation and Name of the concerned Department)

Name of the firm/Agency-----

Name of the quotation.....Due date:.....

Sir,

1. I/We hereby agree to abide by all terms and conditions laid down in quotation document.
2. This is to certify that I/We before signing this bid have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ourselves abide by the said terms and conditions.

(Signature of the Bidder)  
Name and Address of the Bidder.  
Telephone No.



(ON A STAMP PAPER of Rs.100/-)  
After bidder selection



ANNEXURE-V

### FORM OF AGREEMENT

THIS AGREEMENT is made on the ----- day ----- (Month)----- (Year)  
Between the----- (Name and address of the Department)  
(hereinafter called "the Department" which expression shall, unless excluded by or repugnant to  
the context be deemed to include his successors in office and assigns) of the one part AND -----  
----- (Name and address of the contractor (supplier)) through Shri----- ,  
authorized representative (hereinafter called "the contractor (supplier)" which expression shall,  
unless excluded by or repugnant to the context, be deemed to include his successors, heirs,  
executors, administrators, representatives and assigns) of the other part for providing &  
installation, if any of required Dental equipments relating to letter of acceptance no ----- (No.  
and date of the letter of acceptance) to the----- (Name of the Department).

NOW THIS AGREEMENT WITNESSED as follows:-

1. In this Agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms and Conditions of contract hereinafter referred to.
2. The following documents shall be deemed to form and be read and constructed as part of this Agreement, viz:
  - a. Letter of acceptance of award of contract;
  - b. Terms and Conditions;
  - c. Notice inviting Quotation;
  - d. Bill of Quantities;
  - e. Scope of work;
  - f. Addendums, if any; and
  - g. Any other documents forming part of the contract.
3. In consideration of the payments to be made by the Department to the Contractor (supplier) as hereinafter mentioned, the Contractor (supplier) hereby covenants with the Department for providing & installing, if any, required Dental equipments w.e.f ----- as per the provisions of this Agreement and the quotation document.
4. The Department hereby covenants to pay the contractor (supplier) in consideration of the execution and completion of the works/services as per this Agreement and quotation document, the contractprice of ₹ ----- ( Rupees in words)
5. Being the sum stated in the letter of acceptance subject to such additions thereto or deductions there from as may be made under the provisions of the contract at the times in manner prescribed by the contract.



IN WITNESS WHEREOF the parties hereto have signed the Agreement the day and the year first above written.

For and on behalf of the Contractor (supplier)

For and on behalf of the Department

Signature of the authorized official

Signature of the authorized Officer

Name of the official

Stamp/Seal of the Contractor (supplier)

Name of the Officer

Stamp/Seal of the Employer

By the said

Name

on behalf of the Contractor (supplier) in  
the presence of:

By the said

Name

on behalf of the Employer in  
the presence of:

Witness-----

Name

Address

Telephone No:

Witness-----

Name

Address

Telephone No:

**PRICE BID (Item wise rate sought for)**

Sl. No.	Category	Unit Price rate of the Item along with installation charges, if any and inclusive of all taxes
1)	Automatic panoramic with Cephalometric X-Ray Developer (Compatible for GENORAY PAPAYA PLUS OPG Machine)	
2)	Lead Screen	
3)	Ultrasonic cleaner (minimum 6 ltr capacity with mesh bucket)	
4)	Ultrasonic cleaner (minimum 13 ltr capacity with mesh bucket)	
5)	Wards periosteal Elevator	
6)	Coupland's Elevator	
7)	Cryer's Elevator	
8)	Warwick James Elevator (St)	
9)	Warwick James Elevator (Curved)	
10)	Lower molar forceps	
11)	Upper molar forceps	
12)	Upper premolar forceps	
13)	Root forceps	
14)	B P handle (No.3)	
15)	Metal suction tip	
16)	Lawson tait forceps	
17)	Austin flap retractor	
18)	Toothed tissue forceps	
19)	Needle holder (with catch)	
20)	Sinus forceps	
21)	Mosquito haemostat (Curved)	
22)	Artery haemostat (Curved)	
23)	Suction machine	
24)	Bone AWL (Curved)	
25)	Air polishers attached with dental chairs. (Prophy Jet)	
26)	Gracey curette set of 6 instruments	
27)	Universal curettes	
28)	Orban knife	
29)	Scissors goldman-fox	
30)	Glickman periosteal elevator#24G	
31)	Schluger#9-10 surgical file	
32)	Blakes gingivectomy handle	
33)	Crane Kaplan pocket marker set of two	
34)	Laser tips	
35)	Ultrasonic Scaler Machine with corresponding tips (Manufacturer model UDS-P:-Woodpecker)	



Sl. No.	Category	Unit Price rate of the Item along with installation charges, if any and inclusive of all taxes
36)	<b>SATELEC SCALER:</b> SATELEC Suprasson® P5 Booster Technical specifications Supply voltage: . . . . . 110 V~ or 220/230 V~ 50/60 Hz Equipment classification: . . . . . Class II - BF type Operating conditions: . . . . . Intermittent duty 5min / 10min Max. power consumption: . . . . . 40 VA Vibration frequency: . . . . . 27 to 32 kHz Water pressure: . . . . . 1 to 5 bar (15 to 73 psi) Overall dimensions: . . . . . Height 60 mm . . . . . . . . . . Width 155 mm . . . . . Depth 150 mm Weight: . . . . . 1.2 kg	
37)	<b>RESTORATIVE INSTRUMENTS KIT CONTAINING</b> 1 x Explorer # Double Ended # 1 (EXD5) 1 x Spoon Excavator # 1 1 x Ball Burnisher # 1 1 x PLUGGER serrated #1 Conservative instruments S/19 in pouch (EXD5) 1 x Hatchet # 1 (CP53/54) 1 x Plastic filling instrument # 1 (PF2) 1 x Margin trimmer premium # 1 (MT28H) 1 x Margin trimmer premium # 1 (MT29H) 1 x Hollenback carver # 1 (CVHL3S) 1 x Ward carver # 1 (CVWR1S) 1 x Diamond shape # 1 # small (CVFR2/3H) 1 x Plastic filling instrument # 1 (PLGH3) 1 x London College (DPU17) 1 x Single end probe # 1 (EXS6XL) 1 x Thin willan # 1 (POW6) 1 x Cement spatula # 1 (CS3) 1 x Chisel # 1 (CP7) 1 x Hoe # 1 (CP24) 1 x Mirror handle # MH3 # 3(MH3) 1 x Mouth mirror top plain no. 5	
38)	<b>Rubber dam kit (Pedo) -(Item Code Ddkp)Manufacturer: GDC</b>	
39)	<b>Rubber dam kit (adult)(Item Code DDK) Manufacturer -GDC</b> Rubber dam forcep RDF4E Rubber dam punch RDPA Rubber dam sheet RDLA Rubber dam clamp set RDCOB11 Rubber dam template RDT Rubber dam frame RDAF6P	




Sl. No.	Category	Unit Price rate of the Item along with installation charges, if any and inclusive of all taxes
40)	<p><b>THERMOPLASTICISED GUTTA PERCHA GUN AND PEN SYSTEM</b></p> <p><u>Obturation Pen System</u></p> <p>1 x Main unit            1 x Charging stand            1 x Power adapter            1 x WP4004 tip (Taper 4%)            1 x WP4504 tip (Taper 4%)            1 x WP5506 tip (Taper 6%)            1 x WP5508 tip (Taper 8%)            4 x Heat insulation sleeve of tips            1 x Instruction manual</p> <p><u>Obturation Gun</u></p> <p>1 x Obturation gun            1 x Power adapter with cable            1 x Gutta percha injection needle 23G # 24mm            1 x Gutta percha injection needle 23G # 28mm            2 x Gutta percha injection needle 25G # 24mm            2 x Heat insulation hood            1 x Heat insulation sleeve for injection needle            2 x Cleaning brush            1 x Pushing ram            1 x Wrench</p>	
41)	Dental amalgamator with side-to-side movement with digital timer	
42)	<p><u>ELECTRIC PULP TESTER (DIGITAL)</u></p> <p>1 x Pulp vitality tester            1 x High output alkaline battery (9-volt)            2 x Autoclavable stainless steel standard size tooth probes (anterior and posterior)            2 x Autoclavable stainless steel precision size tooth probes, for testing small or difficult to access labial or lingual surfaces or accessible crown margins            1 x Autoclavable lip clip with wire assembly            1 x Durable plastic storage case</p>	
43)	NEEDLE BURNER WITH SYRINGE CUTTER	
44)	Class B fully automatic Autoclave (front loading having wet and dry cycle minimum capacity 22 liters)	
45)	Restorative Instruments set(pedo)	
46)	Extraction forcep pedo set	





Sl. No.	Category	Unit Price rate of the Item along with installation charges, if any and inclusive of all taxes
55)	<p style="text-align: center;"><b><u>SET OF PILERS CONTAINING</u></b></p> 139 piler (Tc insert) with 1 sqmm tip (CAT) Adams pilers with Tc Insert (JAYPEE) Band cutting scissor (CAT) Band pusher Band seater Band contouring pliers Band removing pliers Pin and ligature cutter with Tc coated (CAT) Distal end cutter with Tc coated (CAT) Weingart pliers with Tc coated (CAT) Artery forceps straight and curved Mathews pliers Howe's pliers straight and curved Bracket holding forceps Measuring gauge / bracket measuring gauge (murli) 444 ribbon arch pliers Debonding pliers straight and curved Loop forming pliers Half round pliers Heavy duty wire cutter Wire tugger Crimping pliers 3 prong pliers Turret without torque	
56)	X-ray viewers	
57)	Spot welder with soldering attachments	
58)	Typodont articulator with metal teeth	
59)	Typodont models for different malocclusion	

  
Principal  
North Bengal Dental College & Hospital  
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